



དཔལ་ལྷན་འབྲུག་གཞུང་། འབྲུག་གི་བདེ་བརྒྱུད་ཚོགས་མཉེན།
MEDIA COUNCIL OF BHUTAN
Royal Government of Bhutan
Thimphu: Bhutan



MCB/Adm-07/2022-23/344

24 August, 2022

Subject: Invitation for bidders for the supply of card printer

The Media Council of Bhutan is pleased to invite proposals from eligible Bhutanese bidders for the supply of a high end card printer.

The detailed specifications are provided in the Terms of Reference (ToR). The Bid must be submitted latest by 07 September, 2022 before 3:00 PM BST via eGP System (www.egp.gov.bt).

For any clarification, kindly email at tdorji@mediacouncil.gov.bt or contact us at 02-331347/48 during office hours.

(Thinlay Zangmo)
Head



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TERMS OF REFERENCE

1. Background

The Media Council of Bhutan (Secretariat), by the Information Communications and Media Act of Bhutan 2018, is mandated to accredit and certify journalists practicing in Bhutan. Accreditation is a status which comes with several privileges as specified in the Rules and Regulations on Accreditation which requires the Secretariat to issue a card to a journalist who qualifies for accreditation which shall constitute as an official proof of accreditation.

Till date the Secretariat has issued 59 numbers of accreditation cards to those accredited journalists (international and national journalists) costing the Council Nu. 250/- to print a card (Nu 14750/-) which has to be renewed annually. Currently, the work is outsourced to one of the local firms based in Thimphu which incurs almost a week's time to deliver the product. The total number of working journalists as of 2021 is 250 plus and considering the number, there will be huge outflow of money to private firms and less revenue generation to the government.

Purchasing a card printer will be a one-time investment and could cut off numerous printing expenses since the new regulation requires every accredited journalist to renew their accreditation status annually which means the cards need to be printed again to avoid misuse. The purchase of the printer will assist the Secretariat to smoothen the service delivery within the specified turnaround time as per the Government Performance Management System (GPMS). Therefore, the Secretariat invites bids from the national firms/bidders for the supply of the equipment.

2. Technical Specifications and Requirements

- a. Printer: HID FARGO HDP5000 ID Card Printer & Encoder
- b. Specifications:

Print Method:	HDP® Dye-Sublimation / Resin Thermal Transfer
Resolution:	300 dpi (11.8 dots/mm)
Colors:	Up to 16.7 million / 256 shades per pixel
Accepted Card Thickness:	<ul style="list-style-type: none">• Print only: .030" (30 mil) to .050" (50 mil) / .762mm to 1.27mm• Print/Lamination: .030" (30 mil) to .050" (50 mil) / .762mm to 1.27mm
Software Drivers:	Windows® 10 / 8.1 / 8 / 7 / Vista® / XP / Server 2012 / Server 2012 R2 / Server 2008 / Server 2008 R2 / Server 2003
Dimensions:	<ul style="list-style-type: none">• HDP5000: 11.50"H x 12.25"W x 9.25"D / 292mmH x 313mmW x 235mmD• HDP5000 + Dual-Sided Module: 11.50"H x 17.50"W x 9.25"D / 292mmH x 445mmW x 235mmD• HDP5000 + Single-Sided Lam Module: 12.75"H x 25"W x 9.25"D / 324mmH x 635mmW x 235mmD• HDP5000 + Dual-Sided Module + Dual-Sided Lam Module: 12.75"H x 30"W x



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	9.25”D / 324mmH x 762mmW x 235mmD • Lam Module: 12.75”H x 12.25”W x 9.25”D / 324mmH x 313mmW x 235mmD
Warranty:	• Printer - Three years**** including one year of free printer loaner support with option to purchase a second year of printer loaner support (U.S. only) • Printhead – Lifetime****; unlimited card passes

For more information and further clarity, kindly visit the following link:
https://www.hidglobal.com/sites/default/files/resource_files/si-fargo-hdp5000-printer-spec-en_1_0.pdf

3. Why HID FARGO HDP5000 ID Card Printer?

The printer gives high quality image and printing resolution. The HDP5000 features 5th generation retransfer technology, combining feature-rich functionality with remarkable, proven reliability. Cards produced by High Definition Printing are more durable and secure than other types of cards. They resist wear and tear by putting a durable layer of HD film between the card image and the outside world.

4. Expected Deliverables and TimeLine

The Supplier will be expected to provide the following deliverables:

SI No.	Deliverables	Timeline
1.	Supply of the printer	Within 30 days after the award of the work
2.	Installation of the printer and test print	Within 32 days after the award of the work

5. Documentation Requirement

SI No.	Documents required
1.	Apart from the proposals, the supplier shall provide the following: <ul style="list-style-type: none"> • A copy of trade licence and a valid tax clearance certificate. • Valid security clearance • A copy of CID

****Non-compliance to requirements shall be treated as non-responsive and the bid shall not be considered for further evaluation.***

6. Evaluation Criteria

The method of the evaluation shall be done as per the Quality Cost Based Selection (QCBS). Technical and financial proposals will be assigned a weightage of 80% and 20% respectively.



The technical proposals with a minimum score of 70 from 80 shall be considered for financial evaluation.

A consultancy firm will be selected as indicated in the Data Sheet.

Please note that the Secretariat is not bound to select any of the firms/companies submitting proposals. Furthermore, since a contract will be awarded in respect of the proposal which is considered most responsive to the needs of the project concerned, due consideration being given to the Secretariat's general principles, including economy and efficiency, the Secretariat does not bind itself in any way to select the firms/companies offering the lowest price.

7. Payment Schedule

The payment shall be inclusive of all taxes and charges and shall be released in lump-sum after the installation of the equipment.

8. Termination of Work

The contract shall be terminated if the selected consultant breaches any of the terms and conditions stipulated under the contract.

9. Legal Responsibility and Performance Security

- a. The contract agreement will be signed between the Secretariat and the Supplier for the work.
- b. The performance security (10% of the contract amount) submitted in the form of Demand Draft/Cash Warrant at the time of signing the contract and shall be valid for not less than 6 months.
- c. In case of any dispute, it shall be dealt as per the dispute resolution clause prescribed in the Procurement Rules and Regulation (PRR), 2019.

(Thinlay Zangmo)
Head